

**Aurangabad Smart City Development Corporation Limited**  
(ASCDCL) Town Hall Aurangabad - 431001

No. ASCDCL/2019/46

Date: - 07/06/2019


**CORRIGENDUM**

The following amendment is made to the advertisement (no. ASCDCL/2019/38) for the recruitment (contract basis) of Assistant Manager (Operations), Assistant Manager (Operations and Maintenance), Assistant Manager (Administration and Accounts) published on [www.aurangabadmahapalika.org](http://www.aurangabadmahapalika.org):


Original Condition	Modified Condition
The applications should be emailed to <a href="mailto:ascdcl.aurangabad@gmail.com">ascdcl.aurangabad@gmail.com</a> before 6:00 PM on 10/06/2019	The applications should be emailed to <a href="mailto:ascdcl.aurangabad@gmail.com">ascdcl.aurangabad@gmail.com</a> before 6:00 PM on 10/06/2019

All applicants are requested to note the correction in the email ID as mentioned above. The applications should be mailed to [ascdcl.aurangabad@gmail.com](mailto:ascdcl.aurangabad@gmail.com).

Further, the advertisement for the posts published in the newspapers are reproduced here:



**AURANGABAD SMART CITY DEVELOPMENT CORPORATION LIMITED (ASCDCL)**  
**RECRUITMENT NOTICE :**  
**POSITIONS IN ASCDCL**




ASCDCL invites applications for the below-mentioned positions. The applications should be mailed to [ascdcl.aurangabad@gmail.com](mailto:ascdcl.aurangabad@gmail.com) before 6.00 PM on 10/06/2019

Sr. No.	Name of the Position	No of Post
1	Assistant Manager (Operations), City Bus	1
2	Assistant Manager (Operations & Maintenance), City Bus	1
3	Assistant Manager (Administration & Accounts), City Bus	1
4	Analyst	1

Details such as scope of work, qualifications and documents to be submitted are available at [www.aurangabadmahapalika.org](http://www.aurangabadmahapalika.org) under "Recruitment"=>"ASCDCL Recruitment"

Sd  
**Chief Executive Officer**  
Aurangabad Smart City Development Corporation Limited (ASCDCL)

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Sd  
**Joint Chief Executive Officer**  
Aurangabad Smart City Development Corporation Limited (ASCDCL)

# Aurangabad Smart City Development Corporation Limited

(ASCDCL) Town Hall Aurangabad - 431001

No. ASCDCL/2019/38

Date: - 03/06/2019

## RECRUITMENT (CONTRACT BASIS) FOR POSITIONS IN CITY BUS DIVISION OF ASCDCL

Aurangabad Smart City Development Corporation Limited (ASCDCL) invites applications for appointment (on contract basis) to the following positions in its "Aurangabad City Transport" or "औरंगाबाद शहर परिवहन" Division:

### **Position 1: Assistant Manager (Operations)**

Scope of Work	<p>The Assistant Manager (Operations) shall be responsible for:</p> <ul style="list-style-type: none"> <li>• Preparation and execution of operations strategy for City Bus Service either independently or in active co-ordination with MSRTC</li> <li>• Assisting with framing of policies, rules, regulations, and Standard Operating Procedures (and execution of the same)</li> <li>• Route and fleet management - including but not limited to preparation of Time Tables, i.e., schedules, stage and fare tables, duty rosters for all staff, and a comprehensive fleet deployment and management plan for Aurangabad City Bus Service</li> <li>• Addressing public complaints and disposal thereof; launching of various schemes and innovative ideas; maintenance of labour and industrial relations</li> <li>• Initiating measures to boost earnings and reduce costs; achievement of physical parameters</li> <li>• Introduction of new and innovative technologies</li> <li>• Knowledge of various laws, rules and regulations related to bus transport operations and ensuring compliance</li> <li>• Assisting the ASCDCL leadership in effective monitoring and constant improvement of service</li> <li>• Monitoring of the service level parameters and co-ordination with MSRTC to ensure provisioning of high service levels and optimal fleet utilization</li> <li>• Monitoring of critical operations parameters in co-ordination with MSRTC, cost control and quality control</li> <li>• Monitoring of revenue collection through ticket sale and passes</li> <li>• Co-ordination with the Regional Transport Authority for applicable regulatory clearances</li> <li>• Staff supervision and management; maintaining record of key operational data</li> <li>• Addressing accidents and other contingencies</li> <li>• Work under overall guidance and directions of the Deputy Manager (Operations); any other work allotted specifically by the Deputy Manager (Operations)</li> </ul>
Qualifications:	<ul style="list-style-type: none"> <li>• Graduate from any recognized university; education in disciplines related to transport management will be an added advantage</li> <li>• At least 10 years of experience in managing bus transport operations.</li> <li>• Experience of working with a State Road Transport Undertaking or Municipal Undertaking or a Government Transport Company will be preferred</li> </ul>
Documents to be	Details of experience/ posts held during past 10 years, proof of age, proof of

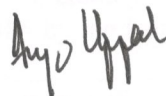


submitted:	qualifications (originals may be submitted at the time of appointment)
Age Limit (as on 31 <sup>st</sup> May 2018)	Minimum of 30 years and maximum of 60 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy
<b>Position 2: Assistant Manager (Operations and Maintenance)</b>	
Scope of Work	<p>The Assistant Manager (Operations and Maintenance) shall be overall responsible for:</p> <ul style="list-style-type: none"> <li>• Providing knowledge of Engine Control Unit (ECU) based defect rectification in buses</li> <li>• Working at the bus depot/workshop in shifts to maintain the fleet</li> <li>• Preparation of schedules and preventive maintenance chart; maintenance of healthy road worthy fleet</li> <li>• Achievement of best results, i.e., technical parameters; maintaining a record of critical technical data</li> <li>• Preparation and execution of fleet management/maintenance strategy for intra-city bus operations under in active co-ordination with MSRTC</li> <li>• Assistance with formulation and execution of Standard Operating Procedures</li> <li>• Monitoring the maintenance of buses with a view to enhance the service provided to people and the procurement of spare as well as availability of equipment/tools/machinery in co-ordination with MSRTC and bus manufacturer.</li> <li>• Monitoring of critical technical parameters in co-ordination with MSRTC including service quality and effective cost control; staff supervision and management; addressing accidents and other contingencies</li> <li>• Registration and taxation of buses and domestic fleet</li> <li>• Attending accidents and other contingencies</li> <li>• Knowledge of various laws applicable, rules and regulation and compliance with various legal procedures and obligations; implementation of various schemes.</li> <li>• Any other work allotted specifically by the Deputy Manager (Operations &amp; Maintenance).</li> <li>• Work under overall guidance and directions of the Deputy Manager (Operations &amp; Maintenance).</li> </ul>
Qualifications:	<ul style="list-style-type: none"> <li>• Graduate in the field of Mechanical Engineering or Automobile Engineering from a reputed university</li> <li>• At least 5 years of experience in fleet maintenance</li> </ul>
Documents to be submitted:	Details of experience/posts held, proof of age, proof of qualifications (originals to be submitted at the time of appointment)
Age Limit (as on 31 <sup>st</sup> May 2018)	Not more than 45
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy

<b>Position 3: Assistant Manager (Administration and Accounts)</b>	
Scope of Work	<ul style="list-style-type: none"> <li>• Assistance with all administrative functions of the Transport Division of ASCDCL</li> <li>• Managing Accounts, Finance &amp; Commercial functions of the Company, including taxation matters, under the supervision of the Chief Operations Manager and Chief Finance Officer</li> <li>• Managing vouchers, cash inflows/outflows</li> <li>• Carrying out internal audit</li> <li>• Any other assistance to the Chief Operations Manager and Chief Finance Officer for relevant matters as required from time to time</li> <li>• Any other work allotted specifically by the Chief Operations Manager</li> </ul>
Qualifications:	<ul style="list-style-type: none"> <li>• Degree in Commerce or CA or MBA (Finance) from an institute of repute</li> <li>• At least 10 years of work experience</li> <li>• Excellent MS Office skills</li> <li>• Excellent skills in operating Tally Package</li> </ul>
Documents to be submitted:	Details of experience/posts held, proof of age, proof of qualifications (originals to be submitted at the time of appointment).
Age Limit (as on 31 <sup>st</sup> May 2018)	Minimum of 30 years and maximum of 60 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.

**General conditions for all the above posts:**

- i. Number of Post(s): One Each
- ii. The place of posting will be Aurangabad, Maharashtra.
- iii. The applications should be emailed to [acsdcl.aurangabad@gmail.com](mailto:acsdcl.aurangabad@gmail.com) before 6:00 PM on 10/06/2019.
- iv. The application received will be scrutinized for eligibility as per the qualification criteria mentioned above. Only those candidates who possess the requisite educational and experience qualifications will be considered eligible for interview. If the number of eligible candidates is high, the Company will further scrutinize the application and shortlist the number of candidates based on credentials and only such shortlisted candidates will be called for interview. For the candidates shortlisted, no TA/DA would be provided for attending the interview.
- v. The candidates not fulfilling the eligibility criteria would not be considered for the interview process. The decision of the Company will be final and binding in this regard.
- vi. The Company reserves its rights to accept or reject any application, without assigning any reasons thereof.
- vii. The posts advertised are full time posts. The selected persons will have to stay in Aurangabad city and be available for work as per requirement. The job being offered is of high prestige and integrity and offers unparalleled opportunity in bringing change and development at a citywide level. The job is also extremely challenging and therefore dynamic, innovative, hardworking, sincere people with integrity and considering themselves capable of doing justice to this role may only apply.

Sd/- 

Joint Chief Executive Officer  
Aurangabad Smart City Development  
Corporation Limited (ASCDCL)